



Level
One



Evaluation Information & Instructions

By completing 80% of all applicable items you are eligible to receive \$200 towards an energy audit.

See bottom of survey for submission instructions & contact information.

Please visit the [resources page](#) for providers who can help you complete your level .

Check Applicable:

Completed | Not applicable

1. Create an employee "Green Team" with a lead or point person

http://www.energystar.gov/ia/business/challenge/bygtw/Green_team_checklist_FINAL_4.pdf

2. Conduct a walk through evaluation of your facility

<http://www.xcelenergy.com/SiteCollectionDocuments/docs/BusinessOnlineEnergyAssesmentBrochure.pdf>

<http://www.xcelenergy.com/SiteCollectionDocuments/docs/retail/busmrkts/BusinessOnlineAssessmentFAQ.pdf>

<http://www.energyprofiletool.com/xcelenergy/>

https://forms.xcelenergy.com/_layouts/FormViewer.aspx?xsn=BusinessEnergySavingsGuide.xsn

3. Create an action list to possible changes using the results of the evaluation

4. Learn how to read and monitor your gas, electric, and water bills to identify possible problems

http://www.xcelenergy.com/Colorado/Business/ManageMyAccount/HowToReadAMeter/Pages/Question_How_do_i_read_my_gas_and_or_electric_meter.aspx

http://www.xcelenergy.com/Colorado/Business/ManageMyAccount/UnderstandingMyBill/Pages/Understanding_My_Bill.aspx

5. Manage your computers to hibernate during the day and turn off at night and during weekends

http://www.energystar.gov/index.cfm?c=power_mgt.pr_power_mgt_faq

6. Consolidate printers, set to double-sided and print only when needed

7. Manage phantom loads

http://www.energystar.gov/index.cfm?fuseaction=find_a_product.showProductGroup&pgw_code=ACD

8. Change 25% of lighting to energy efficient lighting

http://www.energystar.gov/index.cfm?fuseaction=find_a_product.showProductGroup&pgw_code=LB

9. Use day lighting

http://rechargecolorado.com/images/uploads/pdfs/100204_Daylighting_Webinar.pdf

10. Change air filters/furnace filters monthly

- | | | |
|--|--------------------------|--------------------------|
| 11. Use energy efficient thermostat settings and monitor | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Inspect and correct cracks/gaps in the building on a monthly basis | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Insulate hot water tanks and pipes | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Routinely check inside and out for water systems leaking and repair | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. Install low flow toilet flappers and flushometer | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Regularly monitor automatic toilet flushing systems and faucets on sinks | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Use reusable coffee cups/glasses, eliminate serving water in individual bottles | <input type="checkbox"/> | <input type="checkbox"/> |
| 18. Use conference calling or tele-conferencing instead of traveling to meetings when possible | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. Install a bike rack and encourage employees to bike to work | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Set up recycling bins inside your office http://gjcri.com/ http://www.wm.com/Templates/FAC3234/contacts.asp | <input type="checkbox"/> | <input type="checkbox"/> |
| 21. Establish a training and reward plan for employee green practices | <input type="checkbox"/> | <input type="checkbox"/> |

Once you have completed 80% of the applicable items on the Level 1, submit the form via fax at 970-242-3694 or e-mail to greenbacks@gjchamber.org

All surveys will be verified. Please ensure that contact information is complete and legible.

Company Information

Contact Person _____

Phone _____

Company Name _____

Email _____

Address _____

City _____ State _____ Zip _____

The GreenBack\$ Program is a self-administered and self-audited program. Members that complete the survey will receive GreenBack\$ Program Business designation in their Chamber's on-line Business Directory.

OFFICE USE ONLY

Member of: Grand Junction Chamber Fruita Chamber Palisade Chamber

Member ID # _____

Directory designation added (date): _____